

## **Robert Owen Parent Council**

### **Annual General Meeting 16<sup>th</sup> May 2023 at 19:30 in the Staff Room**

#### **Present**

Mrs Thomson (Head teacher), Mrs Allan (Depute head teacher), Lesley Hamilton (Principal teacher from 30<sup>th</sup> May), Gareth Brown, Laura Black, Gemma Good, Fiona Barr, Bronwen Aidoo, Erica Baillie, Kathryn Gartshore, Ina Marshall, Catriona Murdoch, Claire Froot, and Erin Barrie

#### **Apologies**

Joanna Harrington, Ms McAlister, Vicky Day, Annie Smith, Vicky Waugh, Vicky Epton, Jenni Smith, Gillian Drummond.

#### **1.Welcome**

Laura welcomed everyone to the meeting and Mrs Thomson introduced Mrs Lesley Hamilton who is the new Principal teacher from the 30<sup>th</sup> of March 2023.

#### **2.Agreement of March 2023 minutes**

Proposed Laura Black, Seconded Claire Froot. The last AGM minutes were agreed by email and sent to South Lanarkshire Council. Laura Black advised there were no matters arising from the last AGM minutes.

#### **3. Updates**

Entrant's t-shirts have been ordered and will be collected. £203 has been paid for 29 t-shirts and will be given out on the 26<sup>th</sup> of May 2023 at Teddy Bear's picnic. Laura will attend on behalf of the Parent Council. Leaver Ties: 52 ties have been ordered and paid for at a cost of £312. These will be given out at the P7 gala. Laura will confirm who will issue on behalf of the parent council, several parent council members will be at the P7 gala including Joan McMillan, Kathryn Gartshore, Vicky Waugh and Claire Orr.

#### **Summer Treat**

The agreed options from the last meeting were costed and the options were given to the House captains to decide on most suitable. The Captains have chosen the Clubbercise option and this will be arranged on the 13<sup>th</sup> of June 2023. The meeting agreed to arrange 2 small glow sticks per child and to purchase ice lollies for snack. It will be held in the hall and the school will arrange a timetable for the classes. Ice lollies will be purchased and frozen prior and Catriona Murdoch will see if she can arrange loan of a large cooler box for keeping these cold throughout the day. Mrs Thomson will see if there will be an option for freezer storage in the school, but as it is the start of the week the school freezers may be full. If cold storage cannot be arranged, the other option could be a juice cup and Haribo packet. Several members of the parent council offered to help, Fiona Barr, Ina Marshall, Claire Froot. If additional helpers are required, an email will be sent out requesting helpers. Laura will arrange glow stick purchase.

#### **Book swap.**

The Book sale was popular last year and in line with the cost of the school day the meeting felt a book swap would be a good idea. It was agreed that this could be planned and linked to the book week in Scotland which takes place in November.

#### **4. Congratulations to Mrs Thomson on her Award nomination**

The meeting offered congratulations to Mrs Thomson for her nominations for the Lifetime achievement award at the Scot Ed awards. The award reception is the 7<sup>th</sup> of June 2023. The meeting wish her the best of Luck and are very proud of her nomination.

#### **5. Chairperson report**

Gemma Good gave her report to the meeting. Please see attached report in full.

#### **6. Treasurer Report**

Gareth Brown gave his report. Please see the attached report for full details.

#### **7. Head Teacher report**

Mrs Thomson gave her Head teachers report. This included information regarding staffing, work on the improvement plan and most recent assessment data. She thanked the staff for the contribution they make to the life of the school that is often over and above expectations and thanked the parent council members and the parent forum for the support they provide the school throughout the year.

#### **8. Appointment of office bearers**

**No additional nominations were made to any roles.**

##### **Chairperson**

Laura Black and Gemma Good: Gemma will be standing down and Laura agreed to continue therefore New Chairperson Laura Black, Proposed by Bronwen Aidoo, and Seconded by Gemma Good.

##### **Vice chair**

Current Claire Frood and Fiona Barr: They have agreed to continue and so remain in post.

Proposed by Laura Black and Seconded by Gareth Brown

##### **Treasurer**

Current Treasurer Gareth Brown has agreed to continue and so remains in post.

Proposed Bronwen Aidoo and Seconded by Gemma Good.

##### **Secretary**

Bronwen Aidoo has agreed to continue and so remains in post.

Proposed Laura Black and Seconded by Claire Frood.

##### **Let's secretary**

Gillian Drummond although not present has agreed to continue and was proposed by Laura Black and Seconded by Fiona Barr in her absence.

##### **Elected members list**

Gemma advised the following people were stepping down as their children move on to High school and thanked them for the contribution to the parent council over the years: Vicky Waugh, Claire Orr, Joan McMillan.

The list of elected members for voting purposes are:

Joanna Harrington, Gemma Good, Kathryn Gartshore, Ina Marshall, Erica Baillie, Vicky Epton, Vicky Day, Catriona Murdoch, Jenni Smith, Annie Smith and Erin Barrie. All parents remain welcome to attend the parent council meeting but only elected members can vote if required.

#### **New committee paperwork.**

The Office bearers remain the same as the previous year, with the removal of Gemma Good. Laura will submit the information held to the Council for the office bearers for the year 2023-2024. The elected members list will be submitted with the minutes once approved by email to finalise the 2022- 2023 session.

#### **Agreement of constitution for 2023/2024**

The constitution was circulated with the notice of the AGM and no amendments or updates were received and the Constitution therefore remains unchanged for the 2023/2024 session.

#### **End of year newsletter**

Gemma will compile a newsletter including the new office bearers and the meeting agreed that it would be useful to set out how to use the easy fundraising website which has contributed to the income of the parent council without any additional work or cost to parent forum. Parents may be unaware how simple it is to use when completing online shopping. Details of how the easy fundraising works will also be provided to Miss McAlister to promote on school social media.

#### **Planning ahead 50<sup>th</sup> anniversary celebrations**

The meeting agreed that the plans for this will be completed at the first meeting of the year. Erica Baillie advised she has a contact who would be willing to take an aerial photo with a drone of the children in a 50 pattern on the playground that could be part of the celebration.

#### **Meeting dates 2023-2024**

These will be confirmed with Mrs Thomson and sent out at the beginning of the new session and will be in person and online during January and February 2024. Gillian will book the school as required.

#### **Active Agenda**

##### **Sports day**

The meeting agreed to support sports day by providing tea and coffee and home baking. Mrs Thomson advised the Outdoor classroom could be used to serve this. Volunteers were Laura Black, Vicky Day, Catriona Murdoch, Claire Frod, Ina Marshal, Bronwen Aidoo, Erin Barrie, Gemma Good. Any additional volunteers can advise Laura by Email.

##### **Spread of Events through the Year.**

The meeting felt it would be wise to spread treats and fundraising throughout the year as there are a lot of events that take place in December.

##### **Reading with ROMPS Royal readers**

Vicky Day and Bronwen Aidoo will assist with refreshments for this on the 18<sup>th</sup> of May 2023.

##### **Afternoon tea for the new P1 parents**

The meeting agreed to hold an Afternoon tea from 2pm with tea and cake on the Friday of the first week of term in the 2023-2024 session to promote the parent council and encourage new parents to

become involved. An invite will go out with the T shirts. This will be confirmed and arranged by email.

### **Additional Fundraising**

At present the Parent Council is unsure if the ROMPS Lanimer Committee will be hosting Discos for Lanimer fundraising in the new session. This could be an alternate fundraising event for Parent Council. The Lanimer Committee has in the past held school discos in October and occasionally in Spring. The parent council would only consider this if the Lanimer committee would not be using this for fundraising purposes.

Meeting closed at 21:00

Scribed by Bronwen Aidoo.